

## CHECK LIST

### What to do in the event of a bereavement abroad?

- Fetch a doctor.
- Contact the embassy of your country of origin or the appropriate consulate.
- Inform your tour manager as they may be able to help with translations.
- Speak with your insurance company or health insurance scheme and check whether you have overseas health coverage which may cover costs.
- Do not sign any papers or estimates that you do not understand! You are welcome to fax these documents to us **0049 30 78 78 21 98**, or to send them by e-mail to **team@horizont-international.de**. We will check them and advise you.
- Please contact us before leaving the country. You may be needed for the identification of the deceased or for certification purposes.
- The original documents (medical death certificate and other death certificates etc.) must always remain in the country of death for certification purposes of the repatriation. Please do not take the original documents with you when leaving the country.
- Please do not fix the date for the ceremony in the town where the burial will take place before the repatriation has taken place.

### What documents are usually required?

- The original personal identification document / passport of the deceased must always remain in the country of death (the funeral home will use it for verification and certification purposes)
- A copy of the birth and marriage certificate or family register must be provided. (However, some countries also require the presentation of original documents)
- Address and contact details of the funeral home at the place of burial
- Health care card
- The undertaker must be granted power of attorney in order to deal with the local authorities and the foreign missions of your country
- An authorization to repatriate the human remains or to cremate the deceased in a foreign country, which needs to be signed by the next of kin
- If necessary: registration card
- If necessary: Cemetery certificate / burial certificate / urn request – a certificate from the undertaker at the place of burial, at the cemetery where the coffin/urn will be interred.